



MINUTES OF THE MARAZION TOWN COUNCIL 27th OCTOBER 2020, 7.30PM.

MEETING HELD VIRTUALLY (ZOOM).

MEETING NUMBER 18/20

Present: Cllr D Laity Chairman, Cllr W Collins Deputy Chairman, Cllr Mrs G Reynolds, Cllr P Hoskings, Cllr J Nicholas, Cllr S Trudgen, Cllr P Read, Cllr D Walsh, Cllr R Clayton

In attendance:

Mrs T Unstead Town Clerk

235 Apologies:

Cllr P Vincent

Cllr M Britten

236 Public Participation:

None

237 Declarations of Interest:

Cllr Laity – agenda item 14

Cllr Hosking – agenda item 7 (letter from the Marazion Decorative Lights Committee) and agenda item 14

Cllr Reynolds – agenda item 14

Cllr Trudgen – agenda item 14

Cllr Walsh – agenda item 7 (letter from the Marazion Decorative Lights Committee)

238 Dispensation

Dispensations granted to speak not vote: -

Cllr Laity – agenda item 14

Cllr Hosking – agenda item 7 (letter from the Marazion Decorative Lights Committee) and agenda item 14

Cllr Reynolds – agenda item 14

Cllr Trudgen – agenda item 14

Cllr Walsh – agenda item 7 (letter from the Marazion Decorative Lights Committee)

Approved.

239 Mayors Report – Matters of Urgency

a) Payment of final invoice for the Gwallon Lane play area. Council already agreed cost,

minute number 146.

Resolved – that the final payment is made.

- a) Opening of new play area, 19th October 2020. A special ‘thank you’ to members of the play area sub-committee for all their hard work and the whole council for delivering the project, a project the council can be proud of.
- b) Attended Mayors meeting, 19th October 2020. Number of items discussed.

Key issue for Marazion Town Council, Cornwall County Council are offering extra funding to town and parish councils to help with any extra expenditure attributes to Covid-19.

However, the eligibility criteria for applying is that large councils needed to have less than three months general reserves and small councils less than one-month general reserves. Consensus from the Mayors meeting was for councils to write to Cornwall County Council and explain why their council is not applying for the grant despite increased expenditure and explain that as a council which is financially diligent and well managed the council is being penalised. Councillors supported the writing of a letter to Cornwall County Council.

- c) 22nd October 2020 met with the CEO St Aubyn’s estate to discuss few issues. Cllr Collins and the Town Clerk present.
- d) 23rd October 2020 (am) attended a virtual meeting about the ‘Bay to Bay’ cycle route. Re-affirmed that the town council are in support of cycle routes however, there remains several concerns which have not been addressed sufficiently for the town council to support the Bay to Bay cycle route. The Chairman to relay the town councils’ position at the next meeting.
- e) 23rd October (pm) accepted an invitation from Ludgvan Parish Council to meet virtually with representatives from the parish council and a representative from Network Rail and an Officer from Cornwall County Council about re-opening the Marazion railway station.
Central Government appear to be keen to re-open stations and re-open routes that meet certain criteria which on the face of it Marazion train station meets some of the criteria. The local MP is keen on railway links.
Average cost of re-opening train stations, eight million pounds. A meeting between the train operator and Network Rail to take place regarding the viability of re-opening the station
- f) 29th October 2020, virtual meeting with Ludgvan Parish Council about issues that affect both parishes. Cllr Collins and Town Clerk also attended.
- g) Warspite Way – local Marazion people and the difficulties being met applying for a property. Cllr Reynolds and Read gave evidence that local Marazion people are unlikely to be successful. Application system appears flawed.
- h) Gave an update to the council about building enforcement on a property in North Street.

- i) Update on the Cornwall County Council 'Were Watching You' dog fouling campaign. The criteria for applying requires the appointment of a Community Ambassador who is required to carry out several functions. Campaign requirements appear onerous. An application will not be made.
- ii) Advised about the current Government Consultation Future of the Planning System. Council Association of Councils asking for town and parishes to write to their MP's giving evidence of how such changes would affect their parish. Discussion took place, the Town Clerk instructed to write to the MP stating that Marazion Town Council has no faith in any of the planning process.
- iii) The Town Clerk asked Councillors to help with addresses for local organisations.

241 Correspondence Received

- Marazion Decorative Lights Committee.
Approved the use of the Maypole Gardens for the Christmas Light display 2020
- Mounts Bay Sailing Club
Approved the use of the Folly Field for the sailing event scheduled to take place August 21st – August 28th, 2021.
- Marazion Chamber of Commerce. Clerk to find the results sheet and contact the Chamber of commerce.

242 Councillor Reports

a) Cllr Hosking

Reported that the seat at the well looks lovely. Large succulent plant taken leaving a huge gap in the planting

b) Cllr Read

Asked if someone is sleeping in the bus shelter (Higher Fore Street). Cllr Laity confirmed that there is and a report has been made to Streetlink.

Reported that a property at Rosehill is in a dangerous condition. Cllr Collins and Cllr Reynolds confirmed that the structure is unsafe especially the highway side. Clerk to contact Cornwall County Council Highways and Building Control and ask that the site is looked at as a matter of urgency. Cllr Read added that there is also concern about the amount of wet topsoil being deposited in front of the property which could impact the properties below.

c) Cllr Collins

Asked if the council could help in some way (financially) to provide a hot meal those people in need at Christmas in Marazion especially the elderly and more vulnerable. The Marazion Covid Forum is set up to help. Perhaps the purchase of ready meals to be distributed via local groups and organisations set up to help. To be discussed at the next council meeting as an agenda item.

243 Minutes of the Council Meeting held on the 13th October 2020

Members considered the minutes of the meeting held on Tuesday 13th October 2020. **RESOLVED** – that the minutes of the meeting held on Tuesday 13th October 2020 be approved and signed as a correct and accurate record.

244 Matters arising from previous minutes

a) Minute 094 of 7/20 (Footpath 14)

Cllr Laity has spoken to Cllr Sue Nicholas CC. Concern that Cornwall County Council are believed to be erecting a metal fence to prevent public accessing the beach. Cllr S Nicholas CC has been asked to arrange a meeting through the Neighbourhood Network officer and all stakeholders to be in attendance.

Cllr Hosking to contact a colleague involved with the Ramblers Association to seek advice and support and gauge their opinion.

CEO of the St Aubyn's estate has advised that permissions for an alternative route will be withdrawn.

Marazion Town Council is vehemently against the closure of Footpath 14 and all parties involved will be made fully aware of the wealth of feeling against any closure.

b) **Minute 136 of 10/20 (Beacon Brazier)**

The Town Clerk advised council that the CEO of the St Aubyn's estate had responded to the letter sent. The CEO of St Aubyn's estate stated that the estate would not change their mind about the erection of railings but would support signage subject to wording being agreed.

Resolved – to erect signage.

c) **Minute 423 (b)(ix) of 19/19 (paint steps between Turnpike Road and St Levan Road).**

Defer until 10th November 2020

d) **Minute 462(b) of 22/19 (Asset Risk Assessments)**

Town Clerk will review the risk assessment forms and report to council any items requiring urgent attention.

e) **Minute 157(a) of 11/20 (Damage to the Dollan)**

Town Clerk reported that the two quotes received have been submitted to the insurers.

f) **Minute 180(a) of 13/20 (Bins for Folly Field and Gwallon Lane playgrounds)**

Cllr Collins and Nicholas reported that the two bins for the folly Field are in place. The one for the Gwallon Field playground requires groundworks and position to be agreed with the Playground sub-committee members.

Cllr Read reported that the bin for the playground received was slightly damaged. The supplier contacted and a replacement asked for.

g) **Minute 180(c) of 13/20 (Cycle rack Folly Field)**

Possibility of a grant for cycle racks. Grant subject to certain criteria being met.

Town Clerk is reviewing the criteria and will report to Council. Cllr Laity mentioned about the grant funding for bus shelters and for the councillors on the bus shelter working group to consider for next year a location for a new shelter.

h) **Minute 187(a) of 14/20 (parking restrictions at the cemetery)**

Cllr Laity reported that it is hoped that the Highways Manager will be at the Footpath 14 meeting. Parking restrictions also to be discussed.

i) Minute 187(b) of 14/20 (Town 'Walkabout).

i Cemetery – gravestones, seats, and cremation plots

Item 11 on the agenda brought forward.

Cllr Reynolds, Collins, and Nicholas presented the report.

RESOLVED – to approve recommendations made.

ii Turnpike Road bus stop graffiti

Decorating of the bus shelter agreed at the meeting held on the 13th October 2020. Item to be removed from the agenda.

iv The Well Seat in North Street

Reported that the granite seat appears to have been put in upside down – rough edge on the top, smooth on the bottom. Cllr Trudgen concurred. Cllr Collins and Nicholas to speak to the contractor and report back at the next meeting.

j Minute 191(b) of 14/20 (Armistice Parade)

Cllr Laity and Collins plan to lay wreaths on Sunday 8th November 2020.

A video of the wreath laying will be filmed and uploaded to YouTube.

Letters have been sent to local organisations explaining that the parade has been cancelled.

St Pirans flag with a poppy on it to be ordered.

k Minute 191(b) of 14/20 (Square toilets, opening time).

Open but due to close at the end of October 2020. Cleaning company has offered to carry out periodic cleans during the closed period free of charge.

l Minute 184(A) OF 15/20 (Flooding of Green Lane)

Cllr S Nicholas CC has been asked to arrange a meeting through the Neighbourhood Network officer and all stakeholders to be in attendance.

m Minute 206(d) of 15/20 (Refurbishment of Gwallon Lane playground)

As covered in the Mayors report. Remove from the agenda

n Minute 213 of 16/20 (property Shop Hill)

Town Clerk reported that a letter had been sent to the property owner.

245 Civic Service January 2021

RESOLVED – to cancel the Civic Service due to take place in January 2021.

246 Financial Support, Marazion Town Trust.

Members considered the request for financial support made by the Marazion Town Trust towards the cost of the town clock repairs.

Discussion took place about how much of a financial contribution the town council should make.

Cllr Read suggested that a definitive amount should be agreed.

Cllr Laity advised Members that the Town Trust is just looking for a reassurance that the town council will financially help with the final cost.

The Clerk advised that there are large sums of monies committed to be paid out of general reserves and any change to Earmarked Reserves must be approved and minuted.

RESOLVED – that in principal the town council will financially support the Town Trust, the amount to be agreed at a later meeting.

247 Folly Fields Toilets

Further to a discussion with the CEO of the St Aubyn's estate, the Folly Field toilets are to remain open at weekends and during the school holiday periods (winter). Members to note.

248 Retention and Disposal Policy.

The Town Clerk introduced the report and purpose of the report.

RESOLVED – that the Council adopts the Retention and Disposal Policy as presented.

249 Privacy Notice and Consent Form

The Town Clerk introduced the report and purpose of the report.

RESOLVED – that the Council adopts the Privacy Notice and Consent Form as presented.

250 Finance

a) Statement of Accounts as presented (estimated)

RESOLVED – to approve the Statement of Accounts as presented

b) Pre-payments

RESOLVED – to approve the pre-payments as presented.

c) Accounts for Payment

RESOLVED – to approve the account for payments as presented.

d) Receipts

RESOLVED – to note receipts as presented.

e) Credits

RESOLVED – to note receipts as presented.

251 Applications for Planning Permission

None presented for consideration

252 Applications for Planning permission approved by Cornwall Council.

Noted

253 The Freedom of Information Act 2000.

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

254 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

255 Part II

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded and they are instructed to withdraw in accordance with Standing Order 3d

RESOLVED – that the meeting move into confidential session and Members of the public and press be excluded from the meeting for the duration of the following items of business to be transacted in accordance with the Public Bodies (Admission to Meetings) Act 1960

256 Maypole Gardens

Cllr Laity advised Members that the survey on the seawall has been completed. The survey report has yet to be published. If there are remedial needed, a local contractor has been appointed.

A brief discussion took place about the surrendering of the lease held with the St Aubyn's estate.

257 Citizen of the Year Award.

Cllr Laity asked for Members to consider Mike Kearon to be awarded the 'Citizen of the Year' award for his commitment shown running the Covid support group and that the procedure of going to public for nominations be suspended this year. Members fully supported the nomination and the suspension of public nominations for this year.

RESOLVED – that Mike Kearon be awarded Citizen of the Year Award.

258 Covid Crisis Recognition

Cllr Laity garnered Members thoughts about the presenting of certificates to local businesses and organisations that kept open and operational and went above and beyond at the height of the pandemic supporting the local community.

RESOLVED - that awards are presented to local business and organisations,

Meeting closed at 21.30

Signed

Cllr Derek Laity
Town Mayor