

**Meeting 12/19**

**Present:** Cllrs Laity, Mrs. Reynolds, Mrs. Hosking, Collins, Nicholas, Read, Trudgen & Walsh

**Apologies:** Cllrs Britten, Vincent & Clayton & Cllr Mrs. Sue Nicholas CC

**Visitors:** None

**Public Speaking:** None

**Minutes of the Meeting held on 11<sup>th</sup> June 2019**

**283.** The Minutes having been circulated previously it was proposed by Cllr Hosking and seconded Cllr Read that the minutes were deemed to be a true and correct record, carried unanimously.

**Matters arising from previous Minutes**

**284.** Minutes **251, 253** and **269.** (Allotments). The Council discussed the rat problem at Island Field allotments. Cllr Collins reported that Mr. Clemo will attend to the problem and then report, and invoice, the Council. The Council was concerned that it would have to pay for on-going problems caused by tenants who kept livestock. It was felt that it wasn't right for the Precept Payers to pay for this. It was agreed that the Council should wait to see what Mr. Clemo reported, and then decide what to do.

**285.** Minute **278.** (Sand on Walkway). Cllr Laity reported that he was in discussion with Mr. Harvey Thomas concerning arrangements for dealing with the problem as it affected both the Estate and the Council. Mr. Thomas was looking into the situation.

**286.** Minute **276.** (Community Governance Review). Cllr Laity briefed the Council on matters relating to this. There is a clerks and Chairs meeting on 11<sup>th</sup> July on the subject.

**Councillors' reports**

**287.** (Environmental Planting). Cllr Collins briefed the Council. Cllr Laity suggested that perhaps the Memorial Garden could be planted with wildflowers. With regard to the Memorial Garden, Cllr Collins enquired whether the Council wanted Mr. Malcolm Heather to spray the tarmac paths, which were very mossy and slippery. After discussion it was proposed by Cllr Trudgen, seconded by Cllr Read and carried unanimously that Mr. Heather be asked to spray the Memorial Garden paths. It was noted that the tarmac paths were beginning to break up and might need to be re-laid in the near future. It was agreed in principle that the memorial Garden could be environmentally planted.

**288.** (New Asset Risk Assessment forms). Cllr Laity explained the rationale for the new forms and expressed the view that the Assets needed to be inspected more than once a year, and that they should be inspected quarterly. In addition, he thought that

the Councillor responsible for the Asset in question should, after work had been authorised by the Council, be responsible for seeing the work through to completion. The Council agreed that this was a good idea.

**289.** (Playground subcommittee update and urgent repairs). The clerk, having previously circulated to all councillors the Minutes of the Playgrounds subcommittee meeting held on 19<sup>th</sup> June, Cllr Read briefed the Council more fully. The clerk reported that he would be sending off the quote request to HAGS for the various items that needed replacing, and would ask for a quote to install them as well. He also reported that South West Play would be prepared to quote for this work.

**290.** The playground reports from Mr. Glover for June having been previously circulated, were noted and approved.

**291.** (Folly Field toilets). Cllr Nicholas reported on matters relating to the Folly Field toilets:

- (a) The Wallgates in the Folly Field toilets (FFWCs) were using an excessive amount of soap. Users could just keep pressing the button and soap flowed out. Users were also using the Wallgates to wash sand off their shoes. Cllr Nicholas was having, frequently, to unblock the outflow drains of sand.
- (b) Two of the Wallgate driers at the FFWCs (one in the Gents, the other in the Ladies) weren't working. The clerk was instructed to contact Wallgate about these problems, and also over the servicing arrangements as it was thought the Wallgates should receive a six-monthly service.
- (c) The FFWCs' urinal wasn't flushing. The clerk was asked to contact Mark Thomas Ayotte about this.
- (d) The Ladies' toilets at the Square were frequently blocking, which may have to do with the drain run. The clerk was asked to put on the next Toilets Subcommittee Agenda the question of re-forming the manhole.

## **Planning**

### **292. Applications for planning permission – none notified.**

To receive details of planning permissions granted:

- a. **PA19/01133.** Mr. Shaun Brown. Land at Churchway. Erection of 40 dwellings including 14 affordable homes, construction of new access to Jubilee Close, estate road and parking, diversion of existing public right of way and provision of drainage infrastructure and landscaping.
- b. **PA19/01070.** Mr. H. Thomas. Land east of the Mount Haven Hotel, Turnpike Road. Change of use of agricultural land to create permanent overflow parking facility to be used in conjunction with Mount Haven Hotel.

And planning applications refused:

**PA18/09923.** Mr. Else. Roundfields, Rosehill. Demolition of existing dwelling and

construction of two dwellings (stated as “Failed to determine”)

**293.** The Council expressed concern at the lack of response to the Council’s complaint over the failure to enforce the removal of a Witch Ball on a Listed Building. The Mayor asked councillors to list matters of concern for pursuing with Cornwall Council

#### **294. Correspondence**

- a. Letter from Mr. & Mrs. Gendall dated 9th June 2019. Mr. & Mrs. Gendall’s letter, having been previously circulated, was discussed. It was felt that signs, even if one were put up, would do nothing to dissuade these activities. The clerk was asked to contact Cornwall Council to see what course of action they could suggest.
- b. Notification from Cornwall Council of diversion of footpath No 15 (part) at Churchway. This having been circulated, was noted.
- c. E-mail from Cornwall Council Streetworks Team re. closure of North Street between 15th July and 19th July (07.30 hours to 18.00 hours). This having been previously circulated, was noted.

#### **295. Clerk’s Report**

- a. Representatives on Outside Bodies. The Council went through the list of memberships to outside bodies and subcommittees previously provided and agreed as follows:

**Auditing:** Cllrs Britten & Vincent (if he was prepared to serve). It was felt wiser that Cllr Vincent should take over from Cllr Reynolds, in view of the fact that she and Ms Greig are sisters.

**Footpaths, cemetery and open spaces** (including allotments): Cllrs Reynolds, Collins and Hosking

**Playgrounds:** Cllrs Collins & Read to be the day to day contacts, but there is the Playground subcommittee as well

**Bus shelters:** Cllrs Britten & Nicholas

**Emergency Plan:** Cllrs Laity and Reynolds (this replaces “Civic Protection Officer”)

**Planning:** Cllrs Clayton & Hosking

**Marazion Playing Fields Association:** Volunteer needed

**Marazion Community Association:** Cllr Hosking

**East End Garages:** Cllr Read

**Community Network Panel.** Whilst anyone could go, the Mayor and the Deputy for the time being usually attended, as well as the Clerk.

**Police Liaison Committee:** Cllr Walsh

**Penwith Transport Forum:** although this no longer exists, Cllr Hosking volunteered to look after any transport-related issues that arose.

**Waste Management:** Cllr Britten

**Marazion School:** Cllr Laity will continue to be the link between the School and the Council

b. Council Subcommittees

**Toilets:** Cllrs. Cllrs Laity (Chairman), Trudgen, Vincent, Read & Nicholas. It was agreed that Mrs. Rescorla's replacement at the Godolphin Arms be invited to join the subcommittee.

**Playgrounds:** Cllrs Read, Nicholas, Collins, Clayton & Britten were the original members. They are to be joined by Cllr Hosking and Cllr Vincent.

The clerk suggested that there ought, perhaps, to be further subcommittees to deal with finances and to work on the Business Plan. Cllr Read would be pleased to work on the Business Plan, and the Council felt that Cllr Britten's business and financial expertise would be a useful attribute to both.

c. Town Hall Noticeboard. It was agreed that this was in need of replacing. The clerk was asked to write to the secretary of the Town Trust for permission to replace it with a larger one.

**Financial and Confidential matters**

**296.** Receive Profit and Loss account, Bank Reconciliation Statement, Prior Year Report and Budget Variance report for May 2019. This was deferred as Ms Greig had not yet had time to prepare these papers.

**297.** Receive and approve Internal Auditor's Report. This having previously been circulated, along with the Clerk's report thereon, it was proposed by Cllr Trudgen that it be received and approved. This was seconded by Cllr Hosking and carried unanimously.

**298.** Resolve to increase Fidelity Guarantee Cover to £300,000. This had been recommended by the Internal Auditor. Cllr Hosking proposed that this be done. This was seconded by Cllr Nicholas and carried unanimously

**299.** (Long Barn). The letter from Mr. Thomas having previously been circulated, it was agreed that the letter should now be passed to the secretary of the Playing Fields Association, to which the Mayor reported that Mr. Thomas had consented

**300.** Cllr Laity briefed the Council on a complaint that had been sent to the Clerk by the daughter of residents, concerning parking in front of the War Memorial. He reported on the way he had instructed the Clerk to respond.

**301.** Cllr Collins reported to the Council on the Gwelva Landing consultation, to which he and Cllr Hosking had gone.

### **302. Receipts and Payments**

#### Receipts

Toilet Box Donations (to 10.06.19)	£276.00
Burroughs & Kearey Ltd (the late Mr. Pellow's interment)	£972.00
Western Power Distribution (wayleave payments)	£ 3.48
Barclays Bank Plc (interest earned between 04.03.19 & 02.06.19)	£ 70.00
EDF (direct credit re. lighting the Square)	£ 32.86
Mr. F. I. J. Nicholas (garage rent – May & June)	£100.00
Mr. Clemo (allotment rent 11 Island Field)	£ 15.00
Mr. A. Allen (by direct credit: interment of ashes to take place in July of the late Phyllis Allen in an existing grave)	£302.75
Mr. Read (allotment rent 4 Island Field)	£ 15.00

Payments. Approve the payments listed on the payments schedule

#### **THE SCHEDULE**

Mr. D. I. Laity (reimburse cost of 2no spare keys to clerk's office [£9.50] and payment to Bugler on 6 <sup>th</sup> June for D-Day service [£29.00])	£ 29.50
Richard Tucker (sundry gardening works)	£220.00
Vaughan Glover (playground works in June)	£250.00

#### Direct Debits

HMRC (VAT)	£3,954.83
EDF (sundry electrical direct debits)	£ 173.00
SAGE Software (SAGE programme)	£ 35.20
EDF (Town Hall electricity)	£ 326.01
BT Group Plc (phone bill)	£ 200.21
Pennon Water (Folly Field water and sewage)	£1,737.70
Pennon Water (cemetery water)	£ 14.38

It was proposed Cllr Walsh and seconded Cllr Trudgen that the payments be paid, carried unanimously.

**303.** There being no further business the Mayor closed the meeting at 20.50 hours.

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**Town Mayor**