

Meeting 12/18

Present: Cllrs Laity, Mrs. Reynolds, Mrs. Hosking, Read, Collins, Mrs. Edmonds, Vincent, Britten, Clayton & John Nicholas

Apologies: Cllrs Trudgen, and Mrs. Sue Nicholas CC

Visitors: None

188. Public Speaking

None. Cllr Collins mentioned here that the Henfor Roundabout was now looking very good.

Minutes of the Meeting held on 12th June 2018

189. The Minutes having been circulated previously it was proposed by Cllr Vincent and seconded Cllr Nicholas that the minutes were deemed to be a true and correct record, carried unanimously.

Matters arising from previous Minutes

190. Minutes **111** and **178**. (“Welcome to Marazion” sign). The clerk having previously circulated the e-mail from Mr. Paul Elliott, the Council decided that the two short posts should be placed alongside the “Welcome” sign, with the posts being the same width apart as at present.

191. Minute **184b** (Toilet Donation signs). Cllr Laity reported that he had now ordered the new signs and was awaiting their delivery.

Councillors Reports:

192. Cllr Hosking mentioned the following:

- (a) (Steps on Oates Road). Cllr Vincent declared a personal interest and left the room. After discussion the Council felt that it would be a good idea (e.g. for children’s safety) if access to the beach via Oates Road was restored and to that end she had agreed to meet with Mr. Dick Johns at the beach and get from him a rough idea of the cost of making a new set of steps and the names of contractors who might be asked to provide quotes. Cllr Laity said that the Council should then specifically earmark money for this in order to show a serious intention to do this work in order to counteract any application to stop up the footpath. Cllr Read felt that the steps should be put in now. The clerk advised that this ought not to be done, until the determination of any application to stop up the footpath. Cllr Hosking reported that, after speaking to Mr. Rogers, there was no application to stop up yet in existence. Cllr Hosking then proposed that process be obtained for fabricating the steps, and contact be made with Cornwall Council as to whether Planning Permission was needed to put the steps back. This was seconded by Cllr Clayton and carried unanimously

- (b) (Paving slabs in the Memorial Garden). Following Cllr Hosking's report and the photographs and e-mail from Mr. Glover previously circulated, it was - at the suggestion of Cllr Collins - proposed by Cllr Hosking, seconded by Cllr Laity and carried unanimously, that the 4 paving slabs be lifted and the void underneath dry-filled. Cllrs Collins and Nicholas agreed to see to this work.
- (c) The planning application in North Street (PA18/03096) had been called into committee. The Mayor will attend the hearing and speak for 3 minutes. It was agreed that she and Cllr Clayton would meet this Friday to discuss any further points, over and above the original objections lodged, that needed to be put forward.

193. (Decoration of bus shelters and the Gwallon Lane playground). Cllr Collins tabled two quotes received from Robert Hosking (Cllr Hosking mentioned that she was not related to him), one for decoration of two bus shelters and one for the Gwallon Lane playground, including a section of fencing. The clerk tabled the quote he had received from Mr. Glover for the playground. Cllr Edmonds said that, although expensive, anti-graffiti paint should be used. After discussion, it was proposed by Cllr Britten that Mr. Hosking be instructed to paint the two bus shelters and that anti-graffiti paint should be used, with materials obtained from Dulux. This was seconded by Cllr Nicholas and carried unanimously. With regard to the playground, it was proposed by Cllr Hosking, seconded by Cllr Britten and carried unanimously, that the Council accept Mr. Hosking's quote for the playground decoration and this should include the fencing. It was also reported that Mr. Heather had moved the sand and had done a good job. The clerk was asked to have Mr. Glover raise the swings.

194. Cllr Edmonds produced an ID badge that her company uses. If necessary these can be obtained. Cllr Laity reminded Cllrs that he had raised the matter of ID badges at the last Community Network meeting and, if no interest was shown at the next Community Network meeting then this avenue could be explored.

195. Cllr Vincent raised the following:

- (a) This time last year the allotments had been judged, and he enquired whether this was required this year. Cllr Hosking explained why this was done, and Cllrs Vincent and Britten will judge the allotments this year.
- (b) A resident had enquired about dog-bins on Town Beach. The whereabouts of existing nearby bins was mentioned so Cllr Vincent could deal with the resident's query.

196. Cllr Read mentioned

- (a) The Gwallon Lane playground signs need renewing. It was agreed that Cllr Laity should obtain these.
- (b) HAGS are working on the Folly Field playground. All the structural matters have been dealt with. There is just the painting to do.

197. Cllr Laity reported on:

- (a) His meeting with Mr. van de Velde.

- (b) On-going problems with a resident. He felt the Council needed to have a contingency plan in case other avenues currently under exploration proved to lead nowhere.

198. Cllr Reynolds mentioned the collapse of a section of beach. Cllr Collins said that the footpath along this section will shortly be closed, if it hasn't already been. The clerk was asked to let the Estate know. Cllr Reynolds also said it needed clearing.

199. Planning

Applications for planning permission.

- a. None notified

It was noted that the following planning permission granted:

- a. **PA18/03475.** Mr. & Mrs. Booker. 2 Godolphin Drive. Variation of condition 2 (approved plans) of PA17/00891 for amendments to windows, roof pitch, photovoltaic cells and roof lights.

200. Correspondence

- (a) Quote from Vaughan Glover for decoration of the Gwallon Lane playground. This having been previously covered, was not dealt with.
- (b) Receive and approve Vaughan Glover's playground inspection reports for June. Cllrs Collins and Read raised some concerns with items not mentioned on the Gwallon Lane report. The clerk was instructed to write to Mr. Glover asking him to meet with Cllrs Collins, Read and Nicholas on site, to discuss these concerns.

Clerk's Report

201. The clerk reported on the following:

- a. Marine & Coastal Access Act 2009
- b. Holiday arrangements for September. The Council decided that one of the Councillors would take the Minutes for the second meeting in September when the Clerk would be away.
- c. Allotment 18 Island Field. The clerk reported that the vacant allotment had now been let and that, because of its state and the fact that a fair bit of the "growing" year was passed, he had allowed it to be rent free until April 2019.

Financial and Confidential matters

202. Receive Bank Reconciliation Statement, Profit & Loss account, Prior year report and Budget Variance report for April & May 2018. These having been previously circulated was noted.

203. Receive and approve:

- (a) Annual Governance Statement 2017/2018. This having been previously circulated, it was proposed by Cllr Hosking, seconded by Cllr Edmonds and carried unanimously that this be approved.
- (b) Accounting Statements 2017/2018. These having been previously circulated, it was proposed by Cllr Edmonds, seconded by Cllr Hosking and carried unanimously, that these be approved.

204. Approval of job description for book-keeper. The clerk, having previously circulated a draft job description, there followed considerable discussion as to whether the required work should be outsourced, and whether or not only a self-employed person should be instructed to do the required works. The clerk was instructed to take advice from CALC as to whether it was proper to outsource the various book-keeping functions.

205. East End Garages. Before this was discussed, Cllrs Reynolds and Nicholas declared an interest and left the room. Cllr Read then tabled a copy of the Building Regulation Completion Notice for the change of use of the garden chalet to a dwelling. He also referred to Stephens Scown's advice letter in which it had been said that a change of use would determine the Right of Way evidenced by Mrs. Williams' Statutory Declaration. Cllr Edmonds proposed that this be sent to Stephens Scown as evidence so that the original right could be brought to an end. This was seconded by Cllr Collins and carried unanimously

206. Receipts and Payments

Receipts

Barclays (interest 05.03 to 03.06)	£ 66.29
Mr. Clemo (allotment rent)	£ 15.00
Mr. Booth (allotment rent)	£ 15.00
Mr Row (allotment rent)	£ 15.00
Mr. Nicholas (garage rent)	£ 50.00
Maypole Garden pond coins collected on emptying	£ 76.00

Payments. Approve the payments listed on the payments schedule

THE SCHEDULE

Cornwall Air Ambulance. S. 137 grant. Minute 180 of meeting 11.18.	£ 200.00
Cornish Heritage Builders (sundry toilet works)	£246.72
Cornish Heritage Builders (washer repairs to toilets)	<u>£ 92.53</u>
One cheque for:	£ 339.25
R.M & S.J. Jones & Son (emptying Maypole Garden pond)	£ 96.00
Malcolm Heather (sundry cutting work)	£1,718.00
Vaughan Glover (playground inspections)	£ 225.00
Hudson Accounting Ltd. (Annual Audit)	£ 350.00
Timbercraft (2 x picnic benches for Gwallon Lane playground)	£ 260.00
EDF (sundry electrical Direct Debits, including £275.43 balancing Charge for year end)	£ 352.43
BT Group Plc ('phone bill, by DD)	£ 240.04

Pennon Water (SWW) (Folly Field WCs, by DD)

£ 445.85

It was proposed Cllr Read and seconded Cllr Nicholas that the payments be paid, carried unanimously

207. There being no further business the Mayor closed the meeting at 21.05 hours.

Town Mayor