

THE TOWN HALL

TUESDAY 22nd JANUARY 2019

Meeting 02/19

Present: Cllrs Laity, Mrs. Reynolds, Mrs. Hosking, Collins, Nicholas, Britten & Read

Apologies: Cllrs Trudgen & Vincent and Mrs. Sue Nicholas CC

Visitors: None

Public Speaking

None

Minutes of the Meeting held on 8th January 2019

017. The Minutes having been circulated previously it was proposed by Cllr Britten and seconded Cllr Nicholas that the minutes were deemed to be a true and correct record, carried unanimously.

Matters arising from previous Minutes

018. Minute 012. The Council noted the situation regarding the planning consent for Akron, the clerk having previously circulated the response from the planning officer. Cllr Laity expressed satisfaction.

019. Minute 013c. (co-option). The clerk reported on the steps taken thus far.

020. Minute 010a. In response to a question from Cllr Reynolds, the clerk confirmed that he had written to the lady asking to reserve a burial plot and that no response had been received.

Councillors Reports:

021. Petty Cash and/or Council Debit Card. The clerk reported that he had received a Debit Card and PIN number (yet to be opened) for the Council's use, and that he would use it in future, rather than his own, if the Council was happy for this to be done. The clerk said that if the Council was content, then he would not use it otherwise than after a resolution of the Council, or as authorised in Financial Regulations, to be amended later in the Meeting. The Council agreed that this was the way forward and that the clerk should use the debit card.

022. Defibrillators. Cllr Hosking reported that she had spoken to all the Trustees of the Town Trust and that all were in favour of having a defibrillator on the wall of the Town Hall. Trustee Mr. D. Eddy had suggested that it should be sited on the wall by the stairs for ease of electricity supply. The clerk was instructed to ascertain whether planning permission and listed building consent was needed.

023. Cycle Track. Cllr Laity reported on the fact that he had reported (through the Cornwall Council website) the fact that a section of the cycle track had become somewhat overgrown. The Steward has inspected and a Works' Package is in hand.

024. Planning Issue at Green Lane West. Cllr Laity reported on this. The clerk was

instructed to report it to Enforcement, and Cllr Laity will brief him as to its whereabouts in order that he can do so.

025. St. Piran's Day. Cllr Laity reported that the School was happy to host the St. Piran's Day celebration, as in previous years. The Council agreed that Cllr Laity could proceed with the arrangements.

026. White lining out of spaces at East End Garages and at the Square. Cllr Read brought to the Table the quotes that he had received from Mr. Rose of Cormac, following the meeting he, Cllr Vincent and Cllr Nicholas had had. As consideration of the matter had not be published on the agenda, the Clerk advised that this should be carried forward to the next agenda.

027. Cllr Laity updated the Council on the West Penwith Community Network Panel meeting on 17th January that he, Cllrs Hosking and Reynolds and the clerk had attended. As a result, an Emergency plan will be set in train, with which Mr. Arthur Roberts (the Cornwall Council Emergency Planning coordinator) will be happy to help. He also mentioned the meeting arranged by the Network Panel with the Planning Team, to take place at Ludgvan Village Hall on 11th March

Planning

028. Applications for planning permission

- a. None received

To receive details of planning permissions granted:

- a. **PA18/10335.** Mr. & Mrs. Garrett. Little Kantara, Fore Street. Installation of new French doors and bi-fold doors.
- b. **PA18/09690.** Mrs. J. Greig. All Saints Church. Re-roofing of existing Church Hall and external alterations to existing toilet extension to include removal and replacement of existing roof structure.

And planning applications refused:

None notified

Correspondence

029. The clerk reported that the following had been received:-

- a. 2019 Off Street Parking Order. This having been previously circulated, was noted.
- b. Receive and approve updated Wallgate service reports. These having been circulated previously were noted and approved. Cllr Collins reported that the Wallgates were now all working satisfactorily
- c. E-mail from Mr. Martin re. Speed limit and posts. The Mayor said that she would make enquiries and, in the meantime, the Clerk was instructed to write

to Mr. Martin to say that this was being investigated, as was the matter of planters, which he had mentioned at a previous meeting he had attended

- d. Internal Audit. The clerk asked Cllr Reynolds and Britten to arrange an audit, and arrangements were made for this to be done on 1st February
- e. Thank you cards from Ms Lesley Hickson and Mrs. Julia Greig. These ere noted.

030. Clerk's Report

- a. VAT and book-keeping. After the clerk had reported on Mr. Mathews e-mails and recommendation, and on his e-mails with SAGE, it was proposed by Cllr Laity that a certain resident, well versed in SAGE, be asked if she could assist (on being paid for her time) with the administration for setting up the new version of Sage. This was seconded by Cllr Collins and carried unanimously. In discussion it was noted that extra would have to be paid for a Making Tax Digital module
- b. Poppy Appeal Organiser. The clerk was asked to have Mr. Smart advertise the fact that an Honorary Poppy Appeal Organiser was needed
- c. Civic Service wash-up. It was agreed that the event was an excellent one and Cllr Hosking expressed the view that Cllr Vincent had done a splendid job. As previous mention had been made of making a donation to Marazion Wives for their help, it was proposed by Cllr Laity, seconded by Cllr Hosking and resolved that in pursuance of the power conferred by section 137 of the Local Government Act 1972 and being of the opinion that the expenditure satisfies the requirements of this section and is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure, the Council approved the payment to Marazion Wives of £200.00.
- d. Allotment. The clerk advised that an allotment holder had surrendered his tenancy so that two allotments were now available.

Financial and Confidential matters

031. Receive Profit and Loss account, Bank Reconciliation Statement, Prior Year Report and Budget Variance report for December 2018. These having been previously circulated were noted.

032. Proposal that FR 6.18 be amended to include the words "Furthermore, the use of the Debit Card shall be restricted to transactions previously approved by the Council at a Meeting or, in the case of transactions under £125.00, by the Mayor or Deputy Mayor" and that FR 6.21 be amended to delete "The Council will not maintain any form of cash float" to "The Council may maintain a petty cash float". It was proposed by Cllr Hosking, seconded by Cllr Reynolds and carried unanimously, that these amendments be made

033. East End Garages Update. The clerk briefed the Council on Mr. Heather's e-mail of 22nd January

034. Receipts and Payments

Receipts

Mr. & Mrs. I. J. Richards (additional Memorial inscription)	£ 17.50
St. Aubyn Estates (three quarters Beach Box and car park rent payments)	£50,925.00
Mr. Johnson (hardstanding rent)	£ 150.00
Mr. Reid (hardstanding rent)	£ 75.00
Ms Sainsbury (hardstanding rent)	£ 75.00
Ms Mock (hardstanding rent)	£ 75.00
Mr. Garrett (garage rent)	£ 135.00
Mr. Nicholas (garage rent)	£ 50.00
Long Rock Memorials (additional Memorial inscription)	£ 17.50
Toilet Box donations to 15.01.19	£ 26.00

Payments. Approve the payments listed on the payments schedule

THE SCHEDULE

City Electrical Factors Ltd (24-hour dial switch for Square WCs)	£125.45
Sowenna Appeal (s.137 grant. Minute 010d of 01/19)	£200.00
Vaughan Glover (Repairs to Folly Field playground)	£105.00
Cllr Penney Hosking (to reimburse supplies bought for Civic Service)	£526.54
Mrs. Carol Eddy (flowers and Heva cake for Civic Service)	£ 20.00
Wallgate Ltd. (parts for Wallgates)	£891.43
Dulux Decorator Centre (supplies for treating items at FF playground)	£ 96.96
Jewson Ltd (supplies for FF playground repairs)	£ 77.14
Vaughan Glover (further repairs to FF playground)	£ 65.95
EDF (sundry electrical direct debits)	£173.00
Pennon Water (cemetery water, by DD)	£ 26.83

It was proposed Cllr Laity and seconded Cllr Hosking that the payments be paid, carried unanimously

035 There being no further business the Mayor closed the meeting at 20.40 hours.

Town Mayor