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**MINUTES OF THE MARAZION TOWN COUNCIL 9th February 2021, 7.00PM.
MEETING HELD VIRTUALLY (ZOOM).**

MEETING NUMBER 25/20

Present: Cllr D Laity Chairman, Cllr W Collins Deputy Chairman, Cllr Mrs G Reynolds (arrived at minute number 419(c), Cllr P Hoskings, Cllr S Trudgen, Cllr D Walsh, Cllr M Britten, Cllr P Read, Cllr Clayton, Cllr Nicholas.

In attendance:

Cllr Sue Nicholas CC

Mrs T Unstead Town Clerk

414 Address - Reverend Paul Benney.

Reverend Paul Benney addressed the council.

415 Apologies

None received.

416 Public Participation

There was none.

417 Declarations of Interest

Cllr P Read agenda item 19 (i)

418 Dispensations

There were none.

419 Mayors Report – Matters of Urgency

- a) Update on the Memorial garden wall as a matter of urgency under Part II.
Update agenda item 15 to be considered as a matter of urgency under Part II.
Letter received about a piece of land (works compound) to be considered as a matter of urgency under Part II.

AGREED

- b) Advised councilors about a request made by a local health clinic in Hayle who had asked if a grant was possible towards the purchase of a canopy to help with the protection of those waiting for Covid-19 vaccinations as those waiting included residents of Marazion. A grant cannot be made as the health clinic is a commercial activity and outside of the parish.
- c) Updated Council about a meeting had on the 3rd of February 2021 between Marazion Town Council and Ludgvan Parish Council attended by councilors and

Clerks from both councils.

Cornwall Councils Community and Civil Parking Enforcement Manager with members of their team were also present to explain what services they could offer to the councils which included the buying in of their services, parking at £36 per hour, parking, and dog fouling £40 per hour. Enforcement services also provide a month of increased monitoring (at no extra cost) to determine the best days and times for enforcement to take place to maximise the impact of enforcement.

Cllr Laity then proceeded to ask councillors to report planning enforcement, habitual unauthorised parking and excessive dog fouling to the Town Clerk. Sporadic offences, councillors to report themselves to Cornwall Council.

- d) Made council aware of two caravans appearing in a local field at Green Lane West. Town Clerk to report to Cornwall Council Planning.

420 Clerks Report

- i Elections will be going ahead and a return to face-to-face meetings as from the 8th of May 2021. The council will need to consider use of the choir room and how the room will be set out. A risk assessment and plan will be drafted for consideration at the next meeting.
- ii Request made for the purchase of an invoice stamp at a cost of £18.99.
AGREED
- iii Dog Fouling meeting re-arranged from Monday 8th February 2021 to Thursday 11th February 2021.

421 Correspondence Received.

- i Letter received from the Marazion Town Trust thanking the council for the donation of twenty thousand pounds towards the repair of the Town Clock.
- ii Letter received from a 'rate payer' about rats in the garden areas between the road and children's play park.
- iii E-mails received from a local resident about an ongoing issue with parking in St Levans road and double yellow lines.

422 Councillor Reports

a) Cllr Sue Nicholas CC

- i Update on housing allocation, Marazion development given. 28 primary, 13 secondary (Perranuthnoe/Ludgvan), 3 County.
- ii Highways projects. They are proceeding.
- iii Covid vaccines are being rolled out across the county Marazion started to do their own.
- iv Planning and planning progress. No updates to give to the council.

- v Wall back lane. Cllr S Nicholas to participate in the discussion agenda item 19 (i)
- vi Dog bins. Not being replaced as dog waste can go into general litter bins. The bin by the lifeguard hut that is probably St Aubyn Estates. A discussion took place about the positioning of dog bins and dog bin provision and signage to encourage people to use the general litter bins.

b) Town Councillors

- i Cllr Hoskings reported that a scaffold lorry has been parked up all day in North Street obstructing the highway. There appears not be a road closure. Obstruction of the highway is a Police matter.
- ii Cllr Reynolds re-iterated the need to know and understand the split of housing allocations to local Marazion people. Also, car parking Warspite Way. Lack of double yellow lines which may attract many to park there.
- iii Cllr Collins commended the Warspite Way development. An asset to the town.
- iv Cllr Walsh reported that the re-decoration of the Dollan is poor. Graffiti has now appeared which will need removing before the start of the season. General appearance is poor.
- v Cllr Read reported that there appears to be 'cut through' behind the war memorial. Cllr Laity confirmed that the land is not in the ownership of the town council.

423 Minutes of the Council Meeting held on Tuesday 26th January 2021.

Members considered the minutes of the meeting held on Tuesday 26th January 2021.

RESOLVED – that the minutes of the meeting held on Tuesday 26th January 2021 be approved and signed as a correct and accurate record.

424 Memorial Garden Marazion Cemetery.

Cllr Laity sought views from councillors about an idea had to create a memorial garden of the land at the bottom of the cemetery. An area for people to have to leave or plant personal memorials rather than on graves.

Cllr Reynolds suggested that people may end up leaving unsuitable trinkets, plants will need maintaining. Maybe positioning granite benches for people to sit on. Signage at the entrance to the cemetery telling people about the rules of not planting or leaving trinkets on the graves may help.

Cllr Read mentioned an article on a TV programme about funding for cemeteries to create a wildflower area.

The Marazion Cemetery Sub-Committee to review. Reverend Paul Benney offered to help.

425 Marazion Town Council Website

The Town Clerk introduced the report prepared and ran through the costings of three companies approached.



RESOLVED – to approve the engagement of Aubergine Website Development to include the optional Ongoing Compliance Monitoring: Quarterly WCAG compliance scan and reports.

426 Payroll Service Provider.

RESOLVED – to approve the engagement of Payroll Direct of Hayle to provide payroll services for Marazion Town Council.

427 Online Payment Protocol

RESOLVED – to approve the prepared online payment protocol.

428 Co-option Marazion Town Council Vacant Seat.

Agenda item to be discussed under Part II as per minute number 419(a)

i

429 Matters Arising from previous Minutes.

a. Minute 094 of 7/20 (Footpath 14)

The Town Clerk has contacted Cornwall Council for an update. Awaiting a response.

b. Minute 180 of 13/20 (Cycle Rack in Folly Field)

The Town Clerk updated the council as to the grant application the intention being submission to Cornwall Council by the end of the month.

c. Minute 184 of 15/20 (Flooding Green Lane)

Meeting yet to be arranged (a virtual meeting was suggested).

d. Minute 333 of 21/20 (misuse of the grass verge Gwallon Lane)

Complaints made to Cornwall Council. Photographs supplied by Cllr Laity have been sent to Cornwall Council. Further misuse by unauthorised vehicles has been noted again. Discussion took place about the use of the path and should the path be registered. The Town Clerk to contact St Hilary's.

The issue of misuse to be raised at the forthcoming Police Liaison meeting.

e. Minute 357 of 22/20 (Maypole Garden wall repairs).

The Town Clerk reported that the incorrect cost had been presented to council. Instead of £440, the cost excluding VAT was £444.20 (£533.04 incl VAT).

f. Minute 351 of 22/20 (erosion of seawall steps Leys Lane).

The Town Clerk has contacted Cornwall Council for an update. Awaiting a response.

g. Minute 375 of 23/20 (pedestrian crossing enhancement/traffic calming West end/The Square Marazion).

A meeting was held on the 29th of January 2021 with Cornwall Council and CORMAC. The current proposed scheme is to be redesigned which will be made available to the town council for consideration by the end of February 2021.

h. Minute 379 of 23/20 (review of play areas closure).

Play areas to remain closed.

i Minute 381 of 23/20 (Footpath number 8)

The Town Clerk has engaged with a local expert. The Town Clerk is yet to contact Cornwall Council.

j. Minute 367 of 24/20 (Warspite Way stone/footpath).

Cllr Laity advised the council that the Warspite stone is now in situ at Warspite Way.

Cornwall Council is going to be contacted by Livewest asking for directional signage for the footpath.

k. Minute 400 of 24/20 (Warspite memorial stone).

The Warspite Association has been contacted about the Town Council taking responsibility of the stone. Cllr Walsh offered to clean the Warspite stone as and when the stone becomes an asset of the council.

l. Minute 397 of 24/20 (allocation of housing Livewest)

As per minute 422 (a) Cllr Sue Nicholas.

430 Finance

a) Statement of Accounts

RESOLVED – to note the bank statements presented (4th February 2021)

b) Accounts for Payment

RESOLVED – to approve the accounts for payment.

c) Pre-payments

RESOLVED – to approve pre-payments.

d) Direct Debits

RESOLVED – to approve direct debit payments.

431 Planning Applications Scrutiny and Decision Making.

Cllr Laity sought the views of the council about how the council should respond to requests by the Planning Officer who contacts the town council when there is a differing of opinions between the Planning Officer and the town council. On such occasions the town council has five days to respond with either: -

- Agree
- Agree to disagree.
- Disagree and the planning application to go before committee.

On such occasions Cllr Laity sought approval from the town council to respond, 'the town council agrees to disagree'.

RESOLVED – to approve the response of 'agree to disagree' as and when appropriate to do so.

432 Planning



a) Applications for Planning Permission

i PA20/11072

Bramble Cottage, Back Lane, Marazion, TR17 0HE

Proposed off-street car parking with part removal of boundary wall for access.

The town council has been contacted by one of Cornwall Councils Planning Development officers advising that the Highways Officer will not be objecting to the planning application.

The applicant has written to the council, the letter read out to the council by the Town Clerk.

The council discussed the application again and considered the content of the letter sent by the applicants and points raised. A robust debate was had about the merits of off-street parking for residents against the protecting the architectural, historical value of the town.

RESOLVED – to uphold the objection.

433 Correspondence

Letter received from the applicant of planning application PA20/11072.

434 The Freedom of Information Act 2000

Deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.

435 Data Protection Act 2018

Precludes this authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public.

Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.

436 Part II

(Private)

Items which may be taken in the absence of the public and press on grounds that Exempt information may be disclosed as defined in the Local Government Act 1972 and Public Bodies (admissions) Act 1960.

To move that in the view of the confidential nature of the business to be transacted viz; information where public disclosure at this time may be prejudicial to the good business of the Council, it is in the public interest that they be temporarily excluded, and they are instructed to withdraw in accordance with Standing Order 3d

RESOLVED- to move into Part II.

437 Folly Field Car Park

Cllr Laity introduced the changes proposed by the St Aubyn Estates and the Folly Field car park.

Questions were asked about coach parking, overnight parking, traffic management, residents parking permits, implications for the future in terms of the lease and income received.

Cllr Laity to speak to the Chief Executive Officer and seek answers to the queries raised and if required invite them to attend the next meeting to clarify their position.

438 Request for consent to access the Memorial Garden to carry out works to a private property.

E-mail received from Mr and Mrs Price asking for the councils consent to access the Memorial Gardens to carry out the unpinning works to their property. The Town Clerk is to write to Mr and Mrs Price refusing consent until the council is provided with copies of a method statement, risk assessments, copy of public liability and any other documentation as deemed necessary to enable a decision to be made.

439 Complaint received from local resident about a works compound – Turnpike Road.

Cllr Laity shared the computer screen and showed the council pictures of the works compound being complained about by the residents who had written in.

The area of land is owned by St Aubyn Estates. The Town Clerk is to write back to the residents and refer them to St Aubyn Estates and Cornwall Councils Planning Enforcement team.

440 Chairmanship of the Council 2021-22.

Cllr Collins and Laity made the council aware of informal discussions they had been having about the forthcoming election of a Chairman of the Council.

Cllr Laity indicated that he would remain if the council felt it to be appropriate to help Cllr Collins learn the ropes of being a Chairman especially as this last municipal year has been challenging.

Cllr Collins indicated that he would, if council deemed it be appropriate, remain as Vice Chairman for one more year.

The Town Clerk was put in the waiting room for five minutes.

The Town Clerk will prepare a report for the next meeting about the forthcoming elections, Annual and Parish meeting.

Meeting ended at 21.30.

Signed



Cllr Derek Laity
Town Mayor

