



MARAZION TOWN COUNCIL

CALENDER OF MEETINGS MUNICIPAL
YEAR

MAY 2021 – MAY 2022



1 Introduction

Marazion Town Council as a full council meets every second and fourth Tuesday of the Month other than in December. Meetings start at 7.30pm and are held in the Town Hall (unless held via Zoom).

Town Council meetings are meetings held in public but are not public meetings.

There is an opportunity for members of the public to address the council under 'Public Participation' at the start of the meeting (as on the agenda). Members of the public are asked to write into the Town Clerk three days in advance of the meeting with their questions. Agendas are posted on the noticeboard which is located outside of the Town Hall and on the town council's website www.maraziontowncouncil.gov.uk.

2 Meeting of Committees, Sub-Committees, Working Groups, Extraordinary Meeting.

Other than the meeting of the Full Council every second and fourth Tuesday of the month (other than December), there working groups and the Staffing Committee. Other than Staffing ex-officios are invited to attend all meetings (other than Staffing).

a) Working Groups.

Allotments, Play Areas, Cemetery, Toilets.

Councillors to be appointed by Full Council.

Terms of Reference to be approved by Full Council.

Non decision making, recommendations are made to Full Council.

Non councillors can be invited to attend.

Notes not minutes are taken.

No need for a formal agenda with no less than three working days' notice for publication.

b) Staffing Committee

Councillors to be appointed by Full Council.

Terms of Reference to be approved by Full Council.

The agenda must be sent out with no less than three working days' notice for publication.

Private and confidential.

Delegated powers and authorities from Full Council.

c) Extraordinary Meeting

There may be an occasion whereby an extraordinary meeting is called by the Chairman of the Council. The agenda must be sent out with no less than three working days' notice for publication.

3 Calendar of Meetings

Meetings as set out in the calendar of meetings are agreed in advance and published on the Town Council website www.maraziontowncouncil.gov.uk

Council Meetings 2021

May 2021

Council Meeting

Tuesday 18th May 2021 Mayor Making Annual Council

Tuesday 25th May 2021 Full Council

June 2021

Tuesday 1st June 2021 Toilet Working Group

Tuesday 8th June 2021 Full Council

Tuesday 22nd June 2021 Full Council

Tuesday 29th June 2021 Cemetery Working Group

July 2021

Tuesday 6th July 2021 Play Area Working Group

Tuesday 13th July 2021 Full Council

Tuesday 20th July 2021 Allotment Working Group

Tuesday 27th July 2021 Full Council

August 2021

Tuesday 10th August 2021 Full Council

Tuesday 24th August 2021 Full Council (this may be subject to change).

September 2021

Tuesday 7th September 2021 Toilet Working Group

Tuesday 14th September 2021 Full Council

Tuesday 21st September 2021 Cemetery Working Group

Tuesday 28th September 2021 Full Council

October 2021

Tuesday 5th October 2021 Play Area Working Group

Tuesday 12th October 2021 Full Council

Tuesday 19th October 2021 Allotment Working Group

Tuesday 26th October 2021 Full Council

November 2021

Tuesday 9th November 2021 Full Council

Tuesday 23rd November 2021 Full Council

December 2021

Tuesday 7th December 2021 Full Council

Council Meetings 2022

January 2022

Tuesday 4th January 2022 Toilet Working Group

Tuesday 11th January 2022 Full Council

Tuesday 18th January 2022 Cemetery Working Group

Tuesday 25th January 2022 Full Council

February 2022

Tuesday 1st February 2022 Play Area Working Group

Tuesday 8th February 2022 Full Council

Tuesday 15th February 2022 Allotment Working Group

Tuesday 22nd February 2022 Full Council

March 2022

Tuesday 8th March 2022 Full Council

Tuesday 22nd March 2022 Full Council

April 2022

Tuesday 12th April 2022 Annual Parish Meeting

Tuesday 26th April 2022 Full Council

May 2022

Tuesday 10th May 2021 Mayor Making Annual Council

Please note: Town Council reserves the right to change the dates and order of meetings. Any change will be publicised accordingly.